



Republic of the Philippines
Department of Health – Eastern Visayas
SCHISTOSOMIASIS HOSPITAL
Palo, Leyte
Tel No. (053) 832 – 0157 • e-mail: schistosomiasishospital@yahoo.com

BIDS AND AWARDS COMMITTEE

INVITATION FOR NEGOTIATED PROCUREMENT

PROCUREMENT OF VARIOUS MEDICAL SUPPLIES (PROCUREMENT OF COMMON MEDICAL SUPPLIES)-NEGOTIATED PROCUREMENT: TWO FAILED BIDDINGS

The Schistosomiasis Hospital Palo, Leyte intends to contract the services of a qualified bidder to undertake the **PROCUREMENT OF VARIOUS MEDICAL SUPPLIES (PROCUREMENT OF COMMON MEDICAL SUPPLIES)-NEGOTIATED PROCUREMENT: TWO FAILED BIDDINGS** under **IB No. 2021-13** with an Approved Budget for the Contract (ABC) of **Eight Million Three Hundred Eight Thousand Four Hundred Pesos Only (Php8,308,400.00)**;

Due to two failed biddings, the Bids and Awards Committee – A resorted to Negotiated Procurement under Two-Failed Biddings;

For more details on this project, please refer to the attached Schedule of Requirements and Technical Specifications.

Interested Bidders shall submit the following documents in two (2) copies, one (1) original and one (1) photocopy, documents in accordance with the attached List of Requirements on July 6, 2021 (Tuesday) at 2:00pm at the 3RD Floor Conference Room, Schistosomiasis Hospital, Palo, Leyte.

For further information, please refer to:

AGNES J. ALIPOSA, MD, FPAFP

BAC Secretariat
Schistosomiasis Hospital
Palo, Leyte
Contact No: 09610570227
Email Address: bacsec2017@yahoo.com
Website: schistosomiasishospital.doh.gov.ph

The Schistosomiasis Hospital will hold a Pre-Negotiation Conference **on June 29, 2021, 9:30 am at 3rd Floor Conference Room Admin. Building, Schistosomiasis Hospital Palo, Leyte** and/or through video conferencing or webcasting via CISCO WebEx, which shall be open to prospective bidders.

Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **on July 6, 2021, 1:30 pm at 3rd Floor Conference Room Admin. Building Schistosomiasis Hospital Palo, Leyte**. Late bids shall not be accepted.

Bid opening shall be **on July 6, 2021, 3:00 pm at 3rd Floor Conference Room Admin. Building Schistosomiasis Hospital Palo, Leyte**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.



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The Bids and Awards Committee – A reserves the right to accept or reject any offer, to annul the negotiation process, and to reject all offers at any time prior to contract award, without thereby incurring any liability.

(SGD.) JOHN GENARO EMMANUEL C. PALAMI, MD, DPBS
Chairperson, Bids and Committee Awards-A



Bid Data Sheet

ITB Clause	
5.3	For this purpose, contracts similar to the Project shall be: a. <i>Procurement of Various Medical Supplies (Procurement of Common Medical Supplies)-Negotiated Procurement: Two Failed Biddings</i> b. Completed within 2 years prior to the deadline for the submission and receipt of bids.
7.1	<i>Subcontracting not allowed.</i>
12	The price of the Goods shall be quoted in Philippines Peso for this Project.
14.1	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts: a. The amount of not less than Php166,168.00 [equivalent to two percent (2%) of ABC], if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or b. The amount of not less than Php415,420.00 [equivalent to five percent (5%) of ABC] if bid security is in Surety Bond.
19.3	<i>This project is considered lot bidding.</i>
20.2	Other licenses/permits required are: a. Certificate of Product Registration or Certificate of Product Exemption, as applicable based on FDA circular no. 2020-001 section III dated January 23, 2020; b. For non-registrable products, license to operate (LTO) in lieu of Certificate of Exemption (COE). c. Certificate of Good Manufacturing Practice or Equivalent (Apostille) Document in the case of foreign supplier, authenticated by the Philippine Consulate. Manufacturer stated in the cGMP must correspond to the manufacturer including its address/location stated in the CPR of the product bid.
21.2	Certificate of Distributorship agreement between distributor and importer or main authorization holder



Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Unit	Description	Quantity	Total Cost	Delivered, Weeks/Months
					<p>Delivery Terms:</p> <p>a) 100% of the items in BLACK color shall be delivered within fifteen (15) calendar days from the receipt of PO;</p> <p>b) 50% of the items in GREEN color shall be delivered within fifteen (15) calendar days from the receipt of PO and the remaining 50% shall be delivered after sixty (60) calendar days from the first delivery;</p> <p>c) Items in VIOLET color shall be equally divided into three</p>



					<p>deliveries:</p> <p>1. First delivery is within fifteen (15) calendar days from the receipt of PO;</p> <p>2. Second delivery is after sixty (60) days from the first delivery;</p> <p>3. Third delivery is ninety (90) days from the second delivery.</p>
1	pcs	Blood administration set, Straight-type, with nylon mesh filter and needle/catheter adapter	1000	Php 100.00	
2	roll	Cotton, Absorbent, Rolls, 400g	300	Php 250.00	
3	pcs	Disposable, Asepto syringe, 100 cc per piece	200	Php 80.00	
4	pcs	Drinking glass, plastic, calibrated 250ml	2000	Php 30.00	
5	box	Endotracheal tube F2.0, uncuffed, sterile, with guide wire, individually wrapped, box of 10s	2	Php 1,850.00	



6	box	Endotracheal tube F2.5, uncuffed, sterile, with guide wire, individually wrapped, box of 10s	2	Php 1,850.00	
7	box	Endotracheal tube F3.0, uncuffed, sterile, with guide wire, individually wrapped, box of 10s	2	Php 1,850.00	
8	box	Endotracheal tube F3.5, uncuffed, sterile, with guide wire, individually wrapped, box of 10s	2	Php 1,850.00	
9	box	Endotracheal tube F4.0, cuffed, sterile, with guide wire, individually wrapped, box of 10s	2	Php 1,850.00	
10	box	Endotracheal tube F4.5, cuffed, sterile, with guide wire, individually wrapped, box of 10s	2	Php 1,850.00	
11	box	Endotracheal tube F5.0, cuffed, sterile, with guide wire, individually wrapped, box of 10s	2	Php 1,850.00	
12	box	Endotracheal tube F5.5, cuffed, sterile, with guide wire, individually wrapped, box of 10s	2	Php 1,200.00	
13	box	Endotracheal tube F6.0, cuffed, sterile, with guide wire, individually wrapped, box of 10s	2	Php 1,200.00	
14	box	Endotracheal tube F6.5, cuffed, sterile, with guide	2	Php 1,200.00	



		wire, individually wrapped, box of 10s			
15	box	Endotracheal tube F7.0, cuffed, sterile, with guide wire, individually wrapped, box of 10s	10	Php 1,200.00	
16	box	Endotracheal tube F7.5, cuffed, sterile, with guide wire, individually wrapped, box of 10s	13	Php 1,200.00	
17	box	Endotracheal tube F8.0, cuffed, sterile, with guide wire, individually wrapped, box of 10s	2	Php 1,200.00	
18	box	Foley balloon catheter F14, 2 way, box of 25s	40	Php 1,200.00	
19	box	Foley balloon catheter F16, 2 way, box of 25s	100	Php 1,200.00	
20	box	Foley balloon catheter Fr. 18, 3 way, box of 25s	10	Php 3,500.00	
21	box	Foley balloon catheter Fr. 20, 3 way, box of 25s	5	Php 3,500.00	
22	box	Foley balloon catheter Fr. 22, 3 way, box of 25s	5	Php 3,500.00	
23	box	Foley balloon catheter Fr. 24, 3 way, box of 25s	5	Php 3,500.00	
24	box	Glucose test strips, compatible with existing glucometer set (One touch Select) or any brand as long as the suppliers can provide 15 units of Glucometer with Calibration, box of 50's	500	Php 1,800.00	



25	box	Heparin Cap, sterile, luer lock, individually wrapped. Box of 100s	50	Php 1,500.00	
26	box	ID Band, blue color, adult, box of 100s	10	Php 400.00	
27	box	ID Band, blue color, pedia, box of 100s	20	Php 400.00	
28	box	ID Band, pink color, adult, box of 100s	20	Php 400.00	
29	box	ID Band, pink color, pedia, box of 100s	20	Php 400.00	
30	box	ID Band, white color, adult, box of 100s	50	Php 400.00	
31	pcs	Infusion set, macro, For adult needleless, with autostop filter, with positive pressure port, with Y-port, luer lock, non-skid clamp, non phalate	7500	Php 150.00	
32	pcs	Infusion set, micro, For Pedia needleless, with autostop filter, with positive pressure port, with Y-port, luer lock, non-skid clamp, non phalate	3500	Php 150.00	
33	box	IV Cannula G16, with injection port and passive fully automatic needlestick protection, Transparent catheter segments provide confirmation of successful catheter placement when withdrawing the needle, with wings, individually	2	Php 6,000.00	



		wrapped, Latex-free, PVC-free, box of 50s			
34	box	IV Cannula G18, with injection port and passive fully automatic needlestick protection, Transparent catheter segments provide confirmation of successful catheter placement when withdrawing the needle, with wings, individually wrapped, Latex-free, PVC-free, box of 50s	70	Php 3,500.00	
35	box	IV cannula G22, with injection port and passive fully automatic needlestick protection, Transparent catheter segments provide confirmation of successful catheter placement when withdrawing the needle, with wings, individually wrapped, Latex-free, PVC-free, box of 50s	100	Php 3,800.00	
36	box	IV cannula G24, with injection port and passive fully automatic needlestick protection, with wings, Transparent catheter segments provide confirmation of successful catheter placement when withdrawing the needle, individually wrapped, Latex-free, PVC-free, box of 50s	100	Php 3,800.00	
37	box	IV Cannula G26, with injection port and passive	150	Php 4,000.00	



		fully automatic needlestick protection, with wings, Transparent catheter segments provide confirmation of successful catheter placement when withdrawing the needle, individually wrapped, Latex-free, PVC-free, box of 50s			
38	box	IV cannula, G20, with injection port and passive fully automatic needlestick protection, Transparent catheter segments provide confirmation of successful catheter placement when withdrawing the needle, with wings, individually wrapped, Latex-free, PVC-free, box of 50s	100	Php 3,800.00	
39	box	Lancets, box of 200s, rounded body, G21	50	Php 850.00	
40	box	Lancets, box of 200s, rounded body, G30	50	Php 550.00	
41	box	Lubricating jelly, sachet, 3gms., sterile, box of 100s	100	Php 800.00	
42	box	Nasogastric tubing F16, box of 50s	10	Php 1,100.00	
43	box	Nasogastric tubing, F14, box of 50s	1	Php 800.00	
44	box	Nebulizer kit, mask, with tee tubing, adult, box of 50s	20	Php 2,750.00	



45	box	Nebulizer kit, mask, pedia, box of 50s	20	Php 2,750.00	
46	pcs	Oropharyngeal airway, size 0, individually wrapped, per piece	20	Php 100.00	
47	pcs	Oropharyngeal airway, size 00, individually wrapped, per piece	20	Php 100.00	
48	pcs	Oropharyngeal airway, size 1, individually wrapped, per piece	20	Php 100.00	
49	pcs	Oropharyngeal airway, size 2, individually wrapped, per piece	20	Php 100.00	
50	pcs	Oropharyngeal airway, size 3, individually wrapped, per piece	20	Php 100.00	
51	pcs	Oropharyngeal airway, size 4, individually wrapped, per piece	20	Php 100.00	
52	pcs	Oropharyngeal airway, size 5, individually wrapped, per piece	20	Php 100.00	
53	box	Oxygen mask with connector, adult, individually wrapped, box of 100s	20	Php 7,000.00	
54	box	Oxygen mask with connector, infant, individually wrapped, box of 100s	5	Php 7,000.00	
55	box	Oxygen nasal cannula, adult, individually wrapped, box of 100s	30	Php 5,500.00	



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56	box	Oxygen, nasal cannula, infant, individually wrapped, box of 100s	4	Php 4,000.00	
57	box	Oxygen, nasal cannula, pedia, individually wrapped, box of 100s	5	Php 5,000.00	
58	box	Plaster (hypoallergenic tape), 1" x 5m per roll, gentle to skin, secures dressings and devices to skin, box of 12 rolls	250	Php 1,000.00	
59	box	Solu-set, 150ml Calibration, Injection site (latex) for drug addition, with Automatic shut-off swim valve to prevent air embolism, Latex-free, Universal, vented piercing spike, Bacteria-tight air vent, closable with snap cap, individually wrapped, box of 25s	100	Php 4,000.00	
60	box	Syringe, Disposable 10cc with needle G23, Box of 100's	300	Php 1,000.00	
61	box	Syringe, Disposable 20cc with needle G23, Box of 100's	10	Php 800.00	
62	box	Syringe, Disposable 3cc with needle, G23, Box of 100's	800	Php 600.00	
63	box	Syringe, Disposable 5cc with needle, G23, Box of 100's	800	Php 600.00	



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64	box	Syringe, Disposable Insulin, 0.5ml, box of 100s	100	Php 1,000.00	
65	box	Syringe, Disposable tuberculin with needle G26, Box of 100's	300	Php 400.00	
66	pack	Urine bag 2.0 liter (sealable cap), pack of 10's	200	Php 320.00	
67	pcs	Urine specimen container, 52ml to 60ml, Sterile, with labels	10000	Php 20.00	
		TOTAL			Php8,308,400.00



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Section VII. Technical Specifications

Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.



Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words “*or at least equivalent.*” References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

Technical Specifications

Item	Specification	Statement of Compliance
		<p><i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
1	<p>Blood administration set, Straight-type, with nylon mesh filter and needle/catheter adapter</p>	
2	<p>Cotton, Absorbent, Rolls, 400g</p>	
3	<p>Disposable, Asepto syringe, 100 cc per piece</p>	
4	<p>Drinking glass, plastic, calibrated 250ml</p>	

5	Endotracheal tube F2.0, uncuffed, sterile, with guide wire, individually wrapped, box of 10s	
6	Endotracheal tube F2.5, uncuffed, sterile, with guide wire, individually wrapped, box of 10s	
7	Endotracheal tube F3.0, uncuffed, sterile, with guide wire, individually wrapped, box of 10s	
8	Endotracheal tube F3.5, uncuffed, sterile, with guide wire, individually wrapped, box of 10s	
9	Endotracheal tube F4.0, cuffed, sterile, with guide wire, individually wrapped, box of 10s	
10	Endotracheal tube F4.5, cuffed, sterile, with guide wire, individually wrapped, box of 10s	
11	Endotracheal tube F5.0, cuffed, sterile, with guide wire, individually wrapped, box of 10s	
12	Endotracheal tube F5.5, cuffed, sterile, with guide wire, individually wrapped, box of 10s	
13	Endotracheal tube F6.0, cuffed, sterile, with guide wire, individually wrapped, box of 10s	
14	Endotracheal tube F6.5, cuffed, sterile, with guide wire, individually wrapped, box of 10s	
15	Endotracheal tube F7.0, cuffed, sterile, with guide wire, individually wrapped, box of 10s	
16	Endotracheal tube F7.5, cuffed, sterile, with guide wire, individually wrapped, box of 10s	

17	Endotracheal tube F8.0, cuffed, sterile, with guide wire, individually wrapped, box of 10s	
18	Foley balloon catheter F14, 2 way, box of 25s	
19	Foley balloon catheter F16, 2 way, box of 25s	
20	Foley balloon catheter Fr. 18, 3 way, box of 25s	
21	Foley balloon catheter Fr. 20, 3 way, box of 25s	
22	Foley balloon catheter Fr. 22, 3 way, box of 25s	
23	Foley balloon catheter Fr. 24, 3 way, box of 25s	
24	Glucose test strips, compatible with existing glucometer set (One touch Select) or any brand as long as the suppliers can provide 15 units of Glucometer with Calibration, box of 50's	
25	Heparin Cap, sterile, luer lock, individually wrapped. Box of 100s	
26	ID Band, blue color, adult, box of 100s	
27	ID Band, blue color, pedia, box of 100s	
28	ID Band, pink color, adult, box of 100s	
29	ID Band, pink color, pedia, box of 100s	
30	ID Band, white color, adult, box of 100s	
31	Infusion set, macro, For adult needleless, with autostop filter,	

	with positive pressure port, with Y-port, luer lock, non-skid clamp, non phalate	
32	Infusion set, micro, For Pedia needleless, with autostop filter, with positive pressure port, with Y-port, luer lock, non-skid clamp, non phalate	
33	IV Cannula G16, with injection port and passive fully automatic needlestick protection, Transparent catheter segments provide confirmation of successful catheter placement when withdrawing the needle, with wings, individually wrapped, Latex-free, PVC-free, box of 50s	
34	IV Cannula G18, with injection port and passive fully automatic needlestick protection, Transparent catheter segments provide confirmation of successful catheter placement when withdrawing the needle, with wings, individually wrapped, Latex-free, PVC-free, box of 50s	
35	IV cannula G22, with injection port and passive fully automatic needlestick protection, Transparent catheter segments provide confirmation of successful catheter placement when withdrawing the needle, with wings, individually wrapped, Latex-free, PVC-free, box of 50s	
36	IV cannula G24, with injection port and passive fully automatic needlestick protection, with wings, Transparent catheter segments provide confirmation of successful catheter placement when	

	withdrawing the needle, individually wrapped, Latex-free, PVC-free, box of 50s	
37	IV Cannula G26, with injection port and passive fully automatic needlestick protection, with wings, Transparent catheter segments provide confirmation of successful catheter placement when withdrawing the needle, individually wrapped, Latex-free, PVC-free, box of 50s	
38	IV cannula, G20, with injection port and passive fully automatic needlestick protection, Transparent catheter segments provide confirmation of successful catheter placement when withdrawing the needle, with wings, individually wrapped, Latex-free, PVC-free, box of 50s	
39	Lancets, box of 200s, rounded body, G21	
40	Lancets, box of 200s, rounded body, G30	
41	Lubricating jelly, sachet, 3gms., sterile, box of 100s	
42	Nasogastric tubing F16, box of 50s	
43	Nasogastric tubing, F14, box of 50s	
44	Nebulizer kit, mask, with tee tubing, adult, box of 50s	
45	Nebulizer kit, mask, pedia, box of 50s	
46	Oropharyngeal airway, size 0, individually wrapped, per piece	

47	Oropharyngeal airway, size 00, individually wrapped, per piece	
48	Oropharyngeal airway, size 1, individually wrapped, per piece	
49	Oropharyngeal airway, size 2, individually wrapped, per piece	
50	Oropharyngeal airway, size 3, individually wrapped, per piece	
51	Oropharyngeal airway, size 4, individually wrapped, per piece	
52	Oropharyngeal airway, size 5, individually wrapped, per piece	
53	Oxygen mask with connector, adult, individually wrapped, box of 100s	
54	Oxygen mask with connector, infant, individually wrapped, box of 100s	
55	Oxygen nasal cannula, adult, individually wrapped, box of 100s	
56	Oxygen, nasal cannula, infant, individually wrapped, box of 100s	
57	Oxygen, nasal cannula, pedia, individually wrapped, box of 100s	
58	Plaster (hypoallergenic tape), 1" x 5m per roll, gentle to skin, secures dressings and devices to skin, box of 12 rolls	
59	Solu-set, 150ml Calibration, Injection site (latex) for drug addition, with Automatic shut-off swim valve to prevent air embolism, Latex-free, Universal, vented piercing spike, Bacteria-tight air vent, closable with snap	

	cap, individually wrapped, box of 25s	
60	Syringe, Disposable 10cc with needle G23, Box of 100's	
61	Syringe, Disposable 20cc with needle G23, Box of 100's	
62	Syringe, Disposable 3cc with needle, G23, Box of 100's	
63	Syringe, Disposable 5cc with needle, G23, Box of 100's	
64	Syringe, Disposable Insulin, 0.5ml, box of 100s	
65	Syringe, Disposable tuberculin with needle G26, Box of 100's	
66	Urine bag 2.0 liter (sealable cap), pack of 10's	
67	Urine specimen container, 52ml to 60ml, Sterile, with labels	
	TERMS AND CONDITIONS:	
	1. samples shall be provided upon request during Post-qualification.	

Section VIII. Checklist of Technical and Financial Documents

Notes on the Checklist of Technical and Financial Documents

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- b. Any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary “pass/fail” criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);
or
- (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,
and
- (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
and
- (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- (f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (g) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (h) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- (i) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- (j) Original duly signed Omnibus Sworn Statement (OSS);
and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (k) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly

- accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**
- (l) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);
or
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

- (m) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;
or
Duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

- (n) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- (o) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

25 FINANCIAL COMPONENT ENVELOPE

- (a) Original of duly signed and accomplished Financial Bid Form; **and**
- (b) Original of duly signed and accomplished Price Schedule(s).